

December 2015 - No 4

www.staffassociation.ca

Message from the Chair...



Upcoming Quadrant Meeting

North Quadrant Meeting Monday, January 18, 2016 Best Western Village Park Inn 1804 Crowchild Trail NW 4:30 - 6:30 pm (Brentwood 2 Room)	<i>Our Managers and Directors will be hosting an informal meeting with members to answer any questions or concerns you may have pertaining to your work or the Staff Association.</i>
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Friendly Reminders

Inter-School Mail Delivery

Just a reminder that Staff Association no longer has inter-school mail delivery. All staff development funding requests are done through the portal on our Website (www.staffassociation.ca) under the *Member Log-In*. Other requests or important information can be forwarded to us via scan to our personal e-mails, faxed to 403.242.1238 or sent through Canada Post.

Convention 2016 On-Line Brochure Viewing

Convention Sessions will be published on-line for "VIEWING" only on Monday, December 14, 2015 at 6:00 pm. Please select the red *Member Log-In* button located on the right hand side of our Website's homepage (www.staffassociation.ca), then select the *My Convention* tab (located above your profile) to view all convention information.

Winter Break Hours

Staff Association Office	<p>The SA office will be closed from December 21/15 to January 3/16 (inclusive), and will re-open on Monday, January 4/16.</p> <ul style="list-style-type: none"> If you have an emergent situation arise, please contact Lois Robb (lmrobb@staffassociation.ca).
10 Month Employees (Main Body)	<p>Traditional Calendar Schools: December 21/15 to January 3/16 inclusive.</p> <ul style="list-style-type: none"> Monday, January 4/16: Work Day. <p>Modified Calendar Schools: December 21/15 to January 6/16 inclusive.</p> <ul style="list-style-type: none"> Thursday, January 7/16: Work Day. <p>Note: for those employees eligible; Christmas Day, Boxing Day and New Year's Day will be paid as a General Holiday.</p>
10-Month Employees (PSS)	<ul style="list-style-type: none"> Thursday, December 24/15 - ½ day work, vacation or lieu time, ½ paid for Christmas Eve. Friday, December 25/15 - Christmas Day. Monday, December 28/15 - day in lieu of Boxing Day. Tuesday, December 29/15 - work day, vacation day or lieu time. Wednesday, December 30/15 - work day, vacation day or lieu time. Thursday, December 31/15 - ½ work, vacation or lieu time, ½ day paid for New Year's Eve. Friday, January 1/16 - New Year's Day. As an exception to the Personal Leave guidelines, the afternoons of December 24th and 31st can be combined into one instance of a personal leave day. Anyone wishing to do so, should communicate their intention to their Manager/Supervisor and record it in PeopleSoft as a Personal Leave Day for December 31st.
12-Month Employees (Main Body & PSS)	<ul style="list-style-type: none"> Thursday, December 24/15 - ½ day work or vacation (PSS staff: or lieu time), ½ day paid for Christmas Eve. Friday, December 25/15 - Christmas Day. Monday, December 28/15 - day in lieu for Boxing Day. Tuesday, December 29/15 - work or vacation day (PSS staff: or lieu time). Wednesday, December 30/15 - work or vacation day (PSS staff: or lieu time). Thursday, December 31/15 - ½ lieu for Stampede Parade, ½ day paid for New Year's Eve. Friday, January 1/16 - New Year's Day.
PSS CA Provisions	<ul style="list-style-type: none"> In accordance with the provisions of the PSS Collective Agreement, employees may work with their supervisor to arrange alternate work schedules during Winter Break.

GoodLife Fitness Member Perks

GoodLife Fitness offers discounted gym memberships to CBE employees. The goal of every GoodLife Fitness Club and Gym is to help all Canadians live a fit and healthy good life. Please visit their website at www.goodlifefitness.com to find a location near you.

Staff Association Office Staff		
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